



State Center Adult Education Consortium
7942 N. Maple, Suite 103
Fresno, CA 93720

State Center Adult Education Consortium (SCAEC)
Friday, April 22, 2022 at 2:00 p.m.
Online Meeting via Zoom

Minutes

Members Present:

Israel Almendarez – Parlier Unified School District; Jose Bedolla – Selma Unified School District; Shelly Conner – Madera Community College; Donna Cooper – Fresno City College; Tim Cowdrey – Kings Canyon Unified School District; Natalie Culver-Dockins – Reedley College; Marisa Gamboa – Fresno County Superintendent of Schools; Leslie Goston – Golden Valley Unified School District; Shirley Gregory – Madera Unified School District; Lori Hawkyard – Sanger Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Fabrizio Lofaro – Valley ROP; Courtney McMahon – Clovis Unified School District; Stephanie Osowski – Yosemite Unified School District; Ed Robinson – Central Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Jody Silva – Sierra Unified School District; Janet Sloan – Fresno County Superintendent of Schools; Tod Tompkins – Caruthers Unified School District; Jonathan Torres – Dinuba Unified School District

Members Absent: Marcy Guthrie/Daniel Ching – Chawanakee Unified School District; Gurdeep Hebert/Emilee Slater – Clovis Community College; Grant Thor/Derek Cruz – Washington Unified School District

Guests Present: Sasha Fisher – Clovis Community College; Lisa Vincent – Fresno City College

SCAEC Staff Present: Allyson Adams, Pang Vangyi, Sherri Watkins

1.0 Call to Order

Ed Schmalzel called the meeting to order at 2:01 p.m. All members were reminded that the meeting is being recorded.

2.0 Agenda and Minutes

A motion was made by Stephanie Osowski to amend the agenda with the addition of Item 6.6. The motion was seconded by Marisa Gamboa and approved unanimously.

A motion was made by Janet Sloan to approve the amended agenda as presented. The motion was seconded by Marisa Gamboa and approved unanimously.

A motion was made by Janet Sloan to approve the January 21, 2022 minutes as presented. The motion was seconded by Stephanie Osowski and approved unanimously.

A motion was made by Donna Cooper to approve the SCAEC Executive Board Retreat minutes as presented. The motion was seconded by Marisa Gamboa and approved unanimously.

3.0 Meeting Norms

4.0 Hearing of the Public/Unscheduled Oral Communications

5.0 Consent Agenda

6.0 Information Items

- 6.1 Annual plan meetings will begin the week of May 9, 2022.
- 6.2 The CCAE Spring Awards Banquet will be held on Thursday, May 19, 2022.
- 6.3 SCAEC Sub-Region Meetings will take place on May 20, 2022.
- 6.4 Beginning June 10, 2022, the SCAEC Board will return to in-person meetings. Until the SCCCD campus vaccination mandate is lifted, board meetings will be rotated between alternate school sites.
- 6.5 The Curriculum Alignment and Pathways Project two-day forum will be held on June 14-15, 2022. The event is intended for faculty to discuss how the colleges and adult schools can align pathways and support each other. Additional information will be distributed soon.
- 6.6 The consortium three-year plan will be voted on at the June 10, 2022 meeting.

7.0 Reports

7.1 SCAEC Office Report

- SCAEC office staff will be attending the CCAE Conference in Hollywood, May 5-7, 2022.
- The next Data & Accountability Meeting will be May 10, 2022.
- Selma Adult School and Parlier Adult School have WASC visits scheduled for May.
- Updated member representative forms are required for new board members.
- Members reviewed their site information from the proposed marketing publication and entered corrections into the chat. In addition, Sherri asked members to provide zip codes for where they would like the publication distributed. The publication will be mailed in mid-July.
- Sherri discussed consortium effectiveness comments from the retreat:
 - A consortium-wide course list will be added to the website.
 - Members discussed adding a link to a job-posting website such as JobSpeaker. The colleges will research whether adult students can be given access.
 - A shared Google Drive folder will be created for consortium information.
- Pang Vangyi reported that through Q3, the transitions team met with 721 unduplicated students. Many students were met with more than once, resulting in 1,077 duplicated service contacts. In total, outreach activities and service contacts reached 2,714 people.

7.2 Member Reports

Members were asked to respond to the following question via chat:

- a. What are your plans, if any, for summer school?
 - Central Adult School will be collaborating with community partners and colleagues within their school district in planning to create and open new classes and programs to begin in August.
 - Clovis Adult Education remains open during the summer. CTE classes will run as normal and academics will offer a selection of classes on campus as well.
 - Clovis Community College will offer summer sessions online and in-person.
 - Dinuba Adult School is not offering summer school.
 - FCSS Adults in Corrections offers the same courses during the summer as the regular school year.
 - Fresno Adult School will offer summer classes in ESL, ASE, Computer

Literacy, Custodial, and Food Safety certifications through June 30th. The school is closed for two weeks in July. Fall registration will begin July 18th.

- Fresno City College has EMSL classes, CTE programs, general education, and possibly a HiSET class.
- Golden Valley is not offering summer school.
- Kings Canyon is offering CTE courses with Valley ROP and for HSE, extending the spring semester by four weeks instead of running a true summer session.
- Madera Adult School is not offering summer school.
- Madera Community College has some CTE programs and general education classes in the summer.
- Sanger Adult School HSD and ESL classes are on break for summer. A few CTE classes will continue.
- Selma Adult School will not offer summer school courses for HSD and ESL. They will have a CNA course in partnership with Valley ROP.
- Sierra Adult School is closed over the summer. Currently enrolled diploma students will continue to be supported.
- Valley ROP and the South Region are offering three CNA classes, two EMT classes and one EMD class.
- Yosemite Adult School will have a small program for diploma students and ESL. Pre-apprenticeship will be offered if there is enough enrollment, and fire classes will run as well.

8.0 Action Items

8.1 Vote on SCAEC Bylaws

A motion was made by Stephanie Osowski to approve the SCAEC Bylaws revisions as presented. The motion was seconded by Gary Schlueter and approved unanimously.

8.2 Vote on Consortium Fiscal Administration Declaration (CFAD)

A motion was made by Stephanie Osowski to approve the SCAEC Bylaws revisions as presented. The motion was seconded by Donna Cooper and approved unanimously.

Sherrri clarified that the COLA amount is already added into the CFAD. If there is an adjustment to funding, it will be addressed with an allocation amendment through NOVA.

9.0 Closed Session – there was no closed session

10.0 Reconvene in Open Session

11.0 Public comment regarding Closed Session items

12.0 Next Meeting: June 10, 2022
2:00 pm – 5:00 pm
Fresno Adult School

13.0 Adjournment

Gary Schlueter made a motion to adjourn the meeting. The motion was seconded by Lori Hawkyard and approved unanimously. The meeting adjourned at 2:55 p.m.