



State Center Adult Education Consortium  
642 Pollasky, Suite 110  
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)  
Friday, April 23, 2021 at 2:00 p.m.  
Online Meeting via Zoom**

**Minutes**

**Members Present:**

Jose Bedolla – Selma Unified School District; Leticia Canales – Madera Community College; Shelly Conner – Madera Community College; Donna Cooper – Fresno City College; Pam Coronado – Fresno County Superintendent of Schools; Todd Davis – Reedley College; Leslie Goston – Golden Valley Unified School District; Lori Hawkyard – Sanger Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Fabrizio Lofaro – Valley ROP; Linda Monreal – Madera Unified School District; Courtney McMahon – Clovis Unified School District; Stephanie Osowski – Yosemite Unified School District; David Raygoza – Madera Unified School district; Dale Richey – Central Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Grant Thor - Washington Unified School District; Tod Tompkins – Caruthers Unified School District; Jonathan Torres – Dinuba Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools; Heather Wheeler – Sierra Unified School District; Pamm Zierfuss-Hubbard – Clovis Community College

**Members Absent:** Daniel Ching - Chawanakee Unified School District

**Guests Present:** Israel Almendarez – Parlier Unified School District; Ruben Diaz – Parlier Unified School District; Marisa Gamboa – Fresno County Superintendent of Schools; Tracie Scott-Contreras – Workforce Development Board, Madera County; Janet Sloan – Fresno County Superintendent of Schools

**SCAEC Staff Present:** Allyson Adams, Pang Vangyi, Sherri Watkins

**1.0 Call to Order**

Ed Schmalzel called the meeting to order at 2:02 p.m. All members were reminded that the meeting is being recorded.

**2.0 Agenda and Minutes**

A motion was made by David Raygoza to approve the agenda. The motion was seconded by Pamm Zierfuss-Hubbard and approved unanimously.

A motion was made by Donna Cooper to approve the March 19, 2021 minutes as presented. The motion was seconded by Lori Hawkyard and approved unanimously.

**3.0 Meeting Norms**

**4.0 Hearing of the Public/Unscheduled Oral Communications**

**5.0 Consent Agenda**

5.1 ASAP Consortium-wide purchase – members to reimburse SCAEC

A motion was made by Pamm-Zierfuss Hubbard to amend the agenda by moving consent agenda item 5.1 to action item 8.3 and adding ‘adult school members to reimburse SCAEC’

for additional clarification. The motion was seconded by Leticia Canales and approved unanimously.

## **6.0 Information Items**

- 6.1 Annual plans are due to the SCAEC office by June 30, 2021. A sign-up sheet for appointments will be distributed soon.
- 6.2 Sub-region meetings will be held on tentative board meeting dates, with the first meeting on May 14, 2021.
- 6.3 SCAEC Bylaws will be approved at the June 4, 2021 meeting.
- 6.4 The McCarty Bill, AB1491, has been passed by the Assembly Higher Ed Committee and now will be sent to the Assembly Education Committee. If the bill passes, adult ed member carryover will be capped at 15% beginning July 1, 2022.
- 6.5 Members completed a poll asking about graduation plans for this year. The majority of members are holding in-person graduation ceremonies.

## **7.0 Reports**

### **7.1 SCAEC Office Report**

- The consortium office staff is attending equity training through CALPRO.
- Q3 expenditures are due in NOVA June 1st. Q3 data is due in TopsPro on April 30th.
- SCAEC Regional Transitions Counselor Pang Vangyi was awarded the Donald A. McCune Collaborative State Award at the CCAE conference.
- The Community Pro contract will be ending on June 30, 2021. Renewal plans are pending based on expense and data availability from colleges.
- The three-year planning process begins July 1, 2021 and is due to the state by June 30, 2022.
- Pang Vangyi reported that through Q3, the transitions team met with 736 unduplicated students. Many students were met with more than once, resulting in 1,037 duplicated service contacts. In total, outreach activities and service contacts reached 2,464 people.

### **7.2 Member Reports**

Members were asked to respond to the following questions via chat transcript:

1. What are your plans, if any, for summer school?
  2. Are you offering HiSET or GED testing at your site?
- C.L.A.S.S. is not holding summer school this year, and they do not offer GED or HiSET testing on site.
  - Clovis Adult Education offers both HiSET and GED testing. They are holding in-person academic and ESL summer courses. CTE courses will also run during the summer.
  - Clovis Community College will hold some face-to-face courses this summer, but the majority will be online.
  - Dinuba Adult School will not hold summer courses. They do not offer HiSET or GED testing.
  - Fresno City College will have regular summer sessions, 90% virtually.
  - FCSS Jail Program reports that they plan to resume HiSET testing in the near future.
  - FCSS ROP Adult Welding Program at Kerman High School will have a session this summer.
  - Golden Valley Adult School classes run through June 30th. They do not offer HiSET or GED testing.
  - Kings Canyon Adult School is holding summer school for HSD only. They do not

offer HiSET or GED testing.

- Madera Adult School will have two high school diploma classes this summer.
- Madera Community College will not hold any adult ed classes in the summer. They do not offer HiSET or GED testing.
- Sanger Adult School is not offering summer school, HiSET or GED testing.
- Selma Adult School will be offering a summer CNA course in partnership with Valley ROP.
- Sierra Adult School is not offering a summer school program; however, students wishing to work over the summer will be supported.
- Valley ROP is running six summer classes – 5 CNA and 1 EMT.
- Washington Adult School HSD students can continue to engage and progress in their online classes over the summer. They do not offer GED or HiSET testing.
- Yosemite Adult School Wildland Fire course and Pre-Apprenticeship will be running this summer.
- Madera Workforce reported that hiring for temporary jobs to assist with Creek Fire recovery is moving forward. The jobs target Madera county residents who are unemployed or dislocated. They are also working with the Juvenile Justice Coordinating Committee on the state realignment project.
- Heather Wheeler shared that Sierra Adult School is being recommended for 3-year WASC accreditation beginning July 1, 2021.
- Leticia Canales reported she will be returning to FCC faculty. Shelly Conner will be the new member representative for MCC.

**8.0 Action Items**

**8.1 CFAD FY 21/22 Approval**

A motion was made by Stephanie Osowski to approve the 2021-2022 CFAD. The motion was seconded by Valerie Vuicich.

Discussion followed regarding COLA amounts being given to both overfunded and underfunded schools. As current legislation states, no member can receive less in funding than they did the year before, so at this time, SCAEC cannot withhold or decrease funding for a member unless they are deemed ineffective. SCAEC Bylaws and State guidance say that COLA is to be treated as a true COLA and will be distributed among members based on the member’s allocation percentage from the prior year’s CFAD. A clarification was made that the issue of overfunded and underfunded schools would be addressed by the Budget Committee if the consortium as a whole were to receive additional funds to distribute.

Leticia Canales called for the vote. Per roll call, the motion passed.

District	Yes	No	Absent	Abstain
Caruthers USD	X			
Central USD	X			
Chawanakee USD			X	
Clovis CC	X			
Clovis USD	X			
Dinuba USD	X			
Fresno USD	X			
Fresno CC	X			
FCSS	X			
Golden Valley USD	X			

District	Yes	No	Absent	Abstain
Kings Canyon USD	X			
Madera CC	X			
Madera USD	X			
Reedley College	X			
Sanger USD	X			
Selma USD	X			
Sierra USD	X			
Valley ROP	X			
Washington USD	X			
Yosemite USD	X			

**8.2 Parlier Unified School District – new non-funded member**

A motion was made by Valerie Vuicich to accept Parlier Unified School District as a non-funded member of the State Center Adult Education Consortium. The motion was seconded by Fabrizio Lofaro and approved unanimously.

**8.3 ASAP Consortium-wide Purchase – adult school members to reimburse SCAEC**

A motion was made by Heather Wheeler to approve the ASAP Consortium-wide purchase, with adult school members to reimburse SCAEC. The motion was seconded by Stephanie Osowski and approved unanimously.

**9.0 Closed Session** – there was no closed session

**10.0 Reconvene in Open Session**

**11.0 Public comment regarding Closed Session items**

**12.0 Next Meeting:** Friday, June 4, 2021 at 2:00 p.m.  
Zoom meeting – details to follow

**13.0 Adjournment**

Pamm Zierfuss-Hubbard made a motion to adjourn the meeting. The motion was seconded by Stephanie Osowski and approved unanimously. The meeting adjourned at 2:50 p.m.