



State Center Adult Education Consortium  
642 Pollasky, Suite 110  
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)**  
**Friday, March 19, 2021 at 2:00 p.m.**  
**Online Meeting via Zoom**

**Minutes**

**Members Present:**

Jose Bedolla – Selma Unified School District; Leticia Canales – Madera Community College; Daniel Ching – Chawanakee Unified School District; Donna Cooper – Fresno City College; Pam Coronado – Fresno County Superintendent of Schools; Todd Davis – Reedley College; Leslie Goston – Golden Valley Unified School District; Lori Hawkyard – Sanger Unified School District; Micah Hiatt – Valley ROP; Rich Ishimaru – Kings Canyon Unified School District; Fabrizio Lofaro – Valley ROP; Courtney McMahon – Clovis Unified School District; David Raygoza – Madera Unified School district; Dale Richey – Central Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Grant Thor - Washington Unified School District; Tod Tompkins – Caruthers Unified School District; Jonathan Torres – Dinuba Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools; Heather Wheeler – Sierra Unified School District; Pamm Zierfuss-Hubbard – Clovis Community College

**Members Absent:** Stephanie Osowski/Marcia Miller – Yosemite Unified School District

**Guests Present:** Israel Almendarez – Parlier Unified School District; Ruben Diaz – Parlier Unified School District; Marisa Gamboa – Fresno County Superintendent of Schools; Chelsea Hall – N&R Publications; Tracie Scott-Contreras – Workforce Development Board, Madera County; Janet Sloan – Fresno County Superintendent of Schools; Jeff vonKaenel – N&R Publications;

**SCAEC Staff Present:** Allyson Adams, Pang Vangyi, Sherri Watkins

**1.0 Call to Order**

Ed Schmalzel called the meeting to order at 2:05 p.m. All members were reminded that the meeting is being recorded.

**2.0 Agenda and Minutes**

A motion was made by David Raygoza to approve the agenda. The motion was seconded by Fabrizio Lofaro and approved unanimously.

A motion was made by Valerie Vuicich to approve the January 15, 2021 minutes as presented. The motion was seconded by Gary Schlueter and approved unanimously.

**3.0 Meeting Norms**

**4.0 Hearing of the Public/Unscheduled Oral Communications**

**5.0 Consent Agenda** – There were no consent agenda items.

**6.0 Information Items**

- 6.1 Sherri Watkins introduced Jeff vanKaenel, CEO of N&R Publications, who gave an overview of how his firm can produce a publication highlighting adult students and services in our region. N&R Publications has worked with consortia throughout the

state to develop local publications with a long-term goal of partnering with the CAEP office to include some of that content in a statewide publication. A digital local publication would cost about \$22,000, which includes interviews of administrators and students, and all design work. N&R will lead a session with interested SCAEC members to develop a storyboard at no cost.

- 6.2 Sherri reviewed changes to the bylaws to be voted on at the April 23, 2021 board meeting.
- 6.3 Members were provided with proposed COLA amounts for 2021-22.
- 6.4 The CFAD, with proposed COLA amounts, will be voted on at the April 23, 2021 board meeting, and must be approved by members in NOVA before May 2, 2021.
- 6.5 A proposal to add Parlier Unified School District as a non-funded member of SCAEC will be voted on at the April 23, 2021 board meeting.
- 6.6 The purchase of ASAP for consortium members using Data & Accountability funds will end on June 30, 2021. Adult schools will be required to pay on their own if they would like to continue with ASAP. SCAEC negotiated a discounted rate and will pay up front for licenses. Members will be invoiced for their amounts and reimburse the consortium. This will be voted on as a consent agenda item at the April 23, 2021 board meeting.
- 6.7 The California Council for Adult Education (CCAEE) conference will be held April 21-23, 2021.

## **7.0 Reports**

### **7.1 SCAEC Office Report**

- The next consortium three-year plan is due on June 30, 2022. The CAEP office is working on a new process including member targets and goal setting, which will eventually move into the next phase of member effectiveness.
- CAEP is beginning a Targeted Technical Assistance (TTA) program.
- Sherri was asked to join the Consortium Leadership Academy advisory committee to help onboard new consortium directors. In addition, she was asked to join other consortia directors to provide input on revamping the adult education tab in Launchboard.
- Pang Vangyi discussed the SCAEC Student and Teacher Resource website, [SCAEClearns.org](https://www.scaeclearns.org). Members or partners who would like their workshops or activities listed on the Announcements tab are asked to forward flyers to Pang.
- FCSS board members Valerie Vuichich and Pam Coronado announced their retirements and introduced their replacements, Janet Sloan and Marisa Gamboa.
- Madera Adult School board member David Raygoza announced his retirement.

### **7.2 Member Reports**

Members were asked to respond to the following question via chat transcript:

1. What are your plans to reopen in person, if any?
- C.L.A.S.S. is following district guidelines and is projected to open on April 19, 2021 on a limited basis.
  - Clovis Adult Education Allied Health and Adult SpecEd courses are either face-to-face or hybrid. Academics and ESL will be face-to-face in June. Community Ed is either face-to-face or distance learning. CTE Business and Nursing Prerequisites are all distance learning. All testing is proctored on campus.
  - Clovis Community College is bringing back a few sessions for the summer and plans to have about 100 sections face-to-face in the fall.
  - Fresno Adult School will be starting simultaneous teaching beginning April 6,

2021. Teachers will have up to ten students in the classroom while simultaneously teaching students online. CTE classes will be working in more hand-on opportunities as they ramp back up to in-person instruction. Teachers will be teaching daytime classes from the school site and nighttime classes virtually.

- Fresno City College is not returning to in-person instruction until January 2022. Only a few CTE programs such as Nursing, Fire Academy, and Police Academy are currently in-person.
- FCSS Jail Program reports that the county jail is not yet allowing in-person instruction; however, they continue to provide paper packets to the students. In-person classes are being held at the Alice Worsley Juvenile Justice Court School.
- Madera Community College will be phasing in in-person low-level ESL courses for fall 2021.
- Parlier Adult School programs are projected to be hybrid after spring break.
- Sanger Adult School plans to keep ESL and HSD programs online until next year.
- Selma Adult School is operating all classes via an online format per the direction of their school board. They will look to reopen next fall for all ESL and HSD programs.
- Washington Adult School HSD and Adult Transition programs remain online. In-person meetings and instruction are still to be determined.
- Madera Workforce Assistance Center is open and serving customers. Madera Adult School students and other adult students in the county can call to reserve computer time in the Resource Room if they do not have adequate access to devices or internet connection.

**8.0 Action Items** – there were no action items

**9.0 Closed Session** – there was no closed session

**10.0 Reconvene in Open Session**

**11.0 Public comment regarding Closed Session items**

**12.0 Next Meeting:** Friday, April 23, 2021 at 2:00 p.m.  
Zoom meeting – details to follow

**13.0 Adjournment**

David Raygoza made a motion to adjourn the meeting. The motion was seconded by Valerie Vuicich and approved unanimously. The meeting adjourned at 2:49 p.m.