



State Center Adult Education Consortium
642 Pollasky, Suite 110
Clovis, CA 93612

State Center Adult Education Consortium (SCAEC)
Friday, January 15, 2021 at 2:00 p.m.
Online Meeting via Zoom

Minutes

Members Present:

Jose Bedolla – Selma Unified School District; Leticia Canales – Madera Community College; Daniel Ching – Chawanakee Unified School District; Donna Cooper – Fresno City College; Pam Coronado – Fresno County Superintendent of Schools; Todd Davis – Reedley College; Leslie Goston – Golden Valley Unified School District; Lori Hawkyard – Sanger Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Fabrizio Lofaro – Valley ROP; Courtney McMahon – Clovis Unified School District; Linda Monreal – Madera Unified School District; Stephanie Osowski – Yosemite Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Grant Thor - Washington Unified School District; Tod Tompkins – Caruthers Unified School District; Jonathan Torres – Dinuba Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools; Heather Wheeler – Sierra Unified School District; Pamm Zierfuss-Hubbard – Clovis Community College

Members Absent:

Guests Present: Israel Almendarez – Parlier Unified School District; Tracie Scott-Contreras – Workforce Development Board, Madera County

SCAEC Staff Present: Allyson Adams, Pang Vangyi, Sherri Watkins

1.0 Call to Order

Sherri Watkins called the meeting to order at 2:05 p.m. All members were reminded that the meeting is being recorded.

2.0 Agenda and Minutes

There were no corrections to the agenda or October 16, 2020 meeting minutes. Both items were approved by unanimous consent.

3.0 Meeting Norms

4.0 Hearing of the Public/Unscheduled Oral Communications

5.0 Consent Agenda – There were no consent agenda items.

6.0 Information Items

- 6.1 A poll was presented to members asking them to choose between scheduling sub-region meetings after existing board meetings or on tentative board meeting dates. Poll results showed a preference for those meetings to be held on tentative board meeting dates. Updated invitations will be sent out.
- 6.2 The Fresno and Madera Workforce Boards are working on their four-year strategic plans. Regional stakeholder and community input sessions have been scheduled within the next few weeks.

- 6.3 COABE has launched a new campaign, Move Ahead with Adult Ed. Sherri asked all members to enter their school information on the COABE school locator site. The COABE National Conference will be held virtually March 21-24, 2021.
- 6.4 The purchase of ASAP for consortium members, using Data & Accountability funds, will end on June 30, 2021. Adult schools will be required to pay on their own if they would like to continue with ASAP.
- 6.5 LACES is an alternative to ASAP offered through Literacy Pro. A demonstration session can be scheduled. Members were asked to indicate their interest in the chat box.
- 6.6 A comparison of 2019 Q1 and 2020 Q1 enrollment data was shared with members.
- 6.7 Members were updated on SB554, dual enrollment for adult students. Community colleges are adjusting the current high school enrollment form and processes to work for adult students. AB540 students will also qualify for dual enrollment.

Donna Cooper reported on the FCC Bookkeeping Fundamentals program in partnership with the K-16 Collaborative. The collaborative is paying for up to 30 adult school students to participate in the program.

- 6.8 Fresno Adult School will be hosting an equity training offered through CalPro. Ed Schmalzel shared that Clovis Adult Education staff has gone through equity training and uses resources available at www.changeagent.nelrc.org.
- 6.9 Jose Bedolla reported that Selma Adult School is no longer moving forward with a new facility. Portables were purchased; however, there are no additional district funds to complete the project. Selma Unified School District is purchasing the portables from the adult school with funds from the sale being used to support the high school diploma program.

7.0 Reports

7.1 SCAEC Office Report

- Members were presented with a projected office operations budget showing that without any increase in funding, staff salaries will take up the majority of the budget, and the office may be in the red by FY 2023-24.
 - Q2 expenditures are due in NOVA on March 1, 2021.
 - Board member Darren Sylvia has retired. Sherri thanked him for his service to the board.
 - Parlier Unified School District has expressed interest in becoming a new member. Currently, there are no funds available to support new members; however, they could be brought on as a non-funded entity. Parlier will submit a proposal outlining the process for growing their program, and what can be expected from their district in terms of support and funding.
 - The Governor's Proposed Budget shows an \$8.1M increase for adult education, along with a 1.5% COLA. Members are encouraged to send emails to their state and federal representatives showing their support for adult education. Links can be found on the CCAE website.
 - The SCAEC retreat has been canceled. An additional board meeting has been scheduled for March 19, 2021.
 - Upcoming conferences:
 - CAEAA – February 4, 2021. No cost to attend.
 - TDLS – March 3-5, 2021
 - CCAE – April 21-23, 2021
- Registration links can be found in the SCAEC newsletter.
- Pang Vangyi reported that through Q2, the transitions team met with 489

unduplicated students. Many students were met with more than once, resulting in 618 duplicated service contacts. In total, outreach activities and service contacts reached 1485 people. Pang reminded members that one way students can request appointments is through the new website, www.SCAECLearns.org.

7.2 Member Reports

Members were asked to respond to the following question via chat transcript:

1. What do you currently do to address equity for your adult students?

- Chawanakee Adult School is focusing on individualized instruction, flexibility in scheduling, online resources for credit completion, and partnering with the community to reach remote populations.
- Clovis Adult Education is involved in deep data dives looking at trends and issues in CTE and academics. Staff has participated in social justice professional development. A new student leadership class will address diversity and equity on campus. Administration staff participated in a Black Minds Matter 5-week course.
- Clovis Community College has utilized CARES funding to purchase additional technology for students. Faculty, staff, and students can participate in professional development through USC's Equity Alliance. CCC's food pantry continues to distribute food as necessary. The Student Success and Equity Committee is working on new efforts to identify and target students in need.
- Dinuba Adult School offers multiple meeting times throughout the week, along with free Chromebooks and hotspots. Teachers participate in professional development mainly in the area of ESL.
- Fresno Adult School addresses equity through multiple daily offerings of virtual classes, allowing students to manage their education along with the demands of their personal lives. High School credit classes are offered through Edgenuity. FAS supports EL learners with scaffolded supports.
- Fresno City College provides technology to students, leverages funding to provide college classes at no charge, and partners with community benefit programs to offer non-credit classes. Faculty and staff participate in professional development on social justice, equity, and teaching and supporting students of color.
- FCSS CTE/ROP is supporting technology needs of their two apprenticeship programs in Plumbing and Sheet Metal in addition to two adult education programs for partner districts.
- Golden Valley Adult School is providing Chromebooks and hotspots as needed.
- Kings Canyon Adult School provides equity through no-cost programs, free technology, in-person meetings and virtual meeting.
- Madera Community College addresses equity by providing laptops and hotspots, counseling support for ESL populations, and specialized workshops to assist and transition with orientation, the college application process, and financial aid. In spring 2021, MCC will be working with non-profit agencies to assist with food box distributions. The administration team is participating in equity professional development.
- Sanger Adult School has purchased laptops with internet service for a lending library for HSD students. A tech support person will be available during evening hours for ESL students struggling with technology.
- Selma Adult School is focused on providing equity via offering courses for ESL and HSD in varied time frames. Hotspots are distributed to HSD students if needed.
- Washington Adult School offers online Edgenuity accessibility for HSD at no cost.
- Yosemite Adult School provides computers and hot spots to access learning and

provides in-person supports through ESL and student success classes. YAS is also working on pre-apprenticeship classes that will help students explore a variety of career choices.

- Madera WDB has Chromebooks available for Madera Adult School students. Funding has been received to offer temporary jobs for clean-up work in the areas of Madera County impacted by the wildfires.

Member Highlights:

- Black Mountain Adult School has changed their name to Sierra Adult School.
- Caruthers Adult School continues to offer hybrid courses.
- Clovis Adult Education continues to work with the Dept. of Public Health and the Board of Nursing to offer hybrid nursing classes. On-site testing has been approved.
- Clovis Community College is working with Clovis Adult Education to see how they can be supported. Working with CCC administration to retool the college adult education program.
- FCSS Adults in Corrections is creating a program for those 18-24 year olds who will be staying with the JJC for 2-4 years. Discussing concurrent enrollment with FCC.
- Fresno Adult School campus continues to be closed. Working with the Dream Resource Center and CVIIC to help students work through the citizenship process. The DRC has moved back to the FAS campus. CNA and Custodial programs are ongoing. Online programs will be expanded.
- Fresno City College is offering a Bookkeeping Fundamentals credit certificate in partnership with the K-16 Collaborative. Continuing to work with the Rescue Mission to offer an online computer and entrepreneur class, as well as GED prep.
- Kings Canyon Adult School reports their new building in Orange Cove is in place.
- Madera Adult School provided buses in the parking lot allowing students to test and sign up for courses. Working on WASC accreditation report.
- Madera Community College continues to offer ESL classes. Oakhurst Center has changed names to Madera at Oakhurst Community College. MCC has a new Director of Marketing and Communication.
- Parlier Adult School is working with the SCAEC Data & Accountability Specialist to get their data system in place.
- Reedley College ESL program enrollment is up. Working with Valley ROP to provide EMT, Security Guard, Baton Training, Welding and Auto Mechanic courses. RC is a testing site for COVID, and is working with the Fresno County Dept. of Health to be a vaccine site.
- Sanger Adult School is trying to boost enrollment in ESL. Technology is a challenge for ESL students. A tech support person is on site one night a week to help students by appointment. A new full-time HSD teacher has been hired. SAS continues to work on their WIOA grant.
- Selma Adult School HSD program has benefitted from distance learning. Chromebooks and hotspots are available to students.
- Valley ROP is currently offering 10 EMT and 13 CNA classes. The Emergency Medical Dispatch course is being offered in April at Sanger Adult School in partnership with American Ambulance. Looking into offering a Truck Driver School course.
- Washington Adult School continues with HSD courses online. New adult transition program meets once a week. Computer Skills and ESL are on hold until pandemic conditions improve.

- Yosemite Adult School is working on bridging the gap for HS students that turn 18 years old and need adult education. Wildland Fire classes have been postponed. A pre-apprenticeship course was also postponed due to COVID. Staff is working on a proposal for a Customer Service program.

8.0 Action Items – there were no action items

9.0 Closed Session – the board moved into closed session at 3:48 pm.

9.1 Executive Director Mid-Year Evaluation Update

10.0 Reconvene in Open Session – the board reconvened in open session at 3:54 pm. There was no report out from closed session.

11.0 Public comment regarding Closed Session items

12.0 Next Meeting: Friday, March 19, 2021 at 2:00 p.m.

Zoom meeting – details to follow

13.0 Adjournment

Pamm Zierfuss-Hubbard made a motion to adjourn the meeting. The motion was seconded by Stephanie Osowski and approved unanimously. The meeting adjourned at 3:55 p.m.