



State Center Adult Education Consortium  
642 Pollasky, Suite 110  
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)**

**Friday, August 7, 2020 at 2:00 p.m.**

**Meeting held via Zoom. Contact [allyson.adams@statecenter.com](mailto:allyson.adams@statecenter.com) for meeting access.**

**AGENDA**

- 1.0 Call to Order
- 2.0 Approval of Agenda and Minutes
- 3.0 Meeting Norms
- 4.0 Hearing of the Public/Unscheduled Oral Communications  
*(Individuals who wish to address the Board topics within the Board's subject jurisdiction, but not listed on this agenda may do so at his time. While all time limitations at the discretion of the Board Director, generally members of the public will be limited to a maximum of three (3) minutes per speaker for a total of thirty (30) minutes of public comment as designated on this agenda. Any individual who has not had an opportunity to address the Board during this initial thirty (30) minute period may do so at the end of the meeting after the Board has addressed all remaining items on this agenda.)*
- 5.0 Consent Agenda  
*(ALL CONSENT AGENDA items are considered to be routine by the Board of Education and will be enacted by one motion. There will be no separate discussion of items unless a board member or member of the community so requests, in which event, the items(s) will be considered following approval of the consent Agenda.)*
- 6.0 Information Items
  - 6.1 Allocation amendment
  - 6.2 Sweeping funds: (see EDCode below) your district CANNOT use CAEP funds for anything other than adult education. If they do, they will have to pay back DOUBLE.
- 7.0 Reports
  - 7.1 SCAEC Office Report
  - 7.2 Member Reports – please be prepared to address the following items in the meeting chat:
    - How do you plan to open remotely?
    - Which online programs will you be using?
    - How do you plan to administer CASAS testing?
- 8.0 Action Items
  - 8.1 Vote on Annual Plan
- 9.0 Closed Session
  - 9.1 Government Code 54957 Public Employee Performance Evaluation - Goals and Objective for FY 20/21 – Executive Director
- 10.0 Reconvene in Open Session (Report out on any action taken in Closed Session)
- 11.0 Public comment regarding Closed Session items
- 12.0 Next Meeting: October 16, 2020 via Zoom
- 13.0 Adjournment

To access written documents being discussed at the board meeting, or to otherwise participate at Board meetings please contact Executive Director Sherri Watkins at [sherri.watkins@statecenter.com](mailto:sherri.watkins@statecenter.com). Notification at least 48 hours prior to the meeting will enable us to make reasonable arrangements to ensure accessibility to the Board meeting. Public materials are available for public inspection at State Center Adult Education Consortium, 642 Pollasky, Suite 110, Clovis, CA 93612 or visit our website at: [www.statecenteraec.org](http://www.statecenteraec.org).

52616.4. (b)

What if we violate the law in (a)?

(b) If the State Department of Education and the Department of Finance concur that a **school district has violated this section**, the Superintendent of Public Instruction shall direct that **school district to transfer double the amount** improperly transferred to the district's general fund from that fund to the district's Adult Education Fund for the subsequent fiscal year, which amount shall be used for the improvement of the district's adult education program. If the school district fails to make that transfer as directed, the superintendent shall reduce the school district's regular apportionment determined pursuant to Section 42238 and increase the district's adult block entitlement determined pursuant to Section 52616 by that amount, which amount shall be used for improvement of the district's adult education program.

(c) It is the intent of the Legislature in enacting this section that responsible school district officials be held fully accountable for the accounting and reporting of adult education programs and that minor and inadvertent instances of noncompliance be resolved in a fair and equitable manner to the satisfaction of the Superintendent of Public Instruction and the Department of Finance.

(d) The Superintendent of Public Instruction, with the approval of the Department of Finance, **may waive** up to the full transfer amount in subdivision (b) if he or she determines that the noncompliance involved is minor or inadvertent, or both.