



State Center Adult Education Consortium
 642 Pollasky, Suite 110
 Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)
 Friday, June 5, 2020 at 2:00 p.m.
 Online Meeting via Zoom**

Minutes

Members Present:

Jose Bedolla – Selma Unified School District; Paul Birrell – Central Unified School District; Leticia Canales – Madera Community College; Daniel Ching – Chawanakee Unified School District; Donna Cooper – Fresno City College; Pam Coronado – Fresno County Superintendent of Schools; Todd Davis – Reedley College; Leslie Goston – Golden Valley Unified School District; Lori Hawkyard – Sanger Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Robbie Kunkel – Clovis Community College; Fabrizio Lofaro – Valley ROP; Linda Monreal – Madera Unified School District; Stephanie Osowski – Yosemite Unified School District; David Raygoza – Madera Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Leah Spate – Central Unified School District; Barbara Thiesen – Dinuba Unified School District; Grant Thor - Washington Unified School District; Jonathan Torres – Dinuba Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools

Members Absent: Tod Tompkins/Debra Haney – Caruthers Unified School District; Ara Keledjian/Janelle Bryson – Sierra Unified School District

Guests Present: Manjeet Dail – Dinuba Unified School District; Rozanne Hernandez – State Center Community College District; Tracie Scott-Contreras – Workforce Development Board, Madera County

SCAEC Staff Present: Allyson Adams, Pang Vangyi, Sherri Watkins

1.0 Call to Order

Barbara Thiesen called the meeting to order at 2:02 p.m. All members were reminded that the meeting is being recorded. Barbara introduced Manjeet Dail, who will be serving as the alternate for Dinuba Unified.

2.0 Approval of Agenda and Minutes

A motion was made by David Raygoza to approve the agenda and minutes as presented. The motion was seconded by Stephanie Osowski and approved.

District	Yes	No	Absent	Abstain	District	Yes	No	Absent	Abstain
Caruthers USD			X		Kings Canyon USD	X			
Central USD	X				Madera CC	X			
Chawanakee USD	X				Madera USD	X			
Clovis CC	X				Reedley College	X			
Clovis USD	X				Sanger USD	X			
Dinuba USD	X				Selma USD	X			
Fresno USD	X				Sierra USD			X	
Fresno CC	X				Valley ROP	X			
FCSS	X				Washington USD	X			
Golden Valley USD	X				Yosemite USD	X			

3.0 Meeting Norms

4.0 Hearing of the Public/Unscheduled Oral Communications

5.0 Consent Agenda – There were no consent agenda items.

6.0 Information Items

- 6.1 A calendar of Board meeting dates for 2020-21 was distributed in the member packet email. Calendar invitations and due date invitations will be sent in the next few weeks.
- 6.2 Sherri Watkins notified the board that Barbara Thiesen, Board Chair, will be retiring at the end of June. She thanked Barbara for her guidance and service to the consortium. Ed Schmalzel was nominated for Board Chair.

A motion was made by Valerie Vuicich to move the Board Chair approval vote to Action Item 8.2. The motion was seconded by Paul Birrell and approved unanimously via chat transcript.

- 6.3 Member annual plans are due to the SCAEC office by June 30, 2020.
- 6.4 The consortium-wide annual plan will be voted on at the August 7, 2020 board meeting. The plan is due to the state by August 15, 2020.
- 6.5 Reminder to add the Transitions Team staff to school staff email lists so they are notified of updates and changes.
- 6.6 The allocation amendment has been approved. In the event that allocations are adjusted by the state, a revised amendment will have to be approved.

7.0 Reports

7.1 SCAEC Office Report

- Recommendation for adult schools to add teacher contact information to their websites in order for students to contact teachers easily.
- Sherri thanked members for attending the CAEP Region 3 meeting.
- The CDE has approved remote testing for CASAS. More information can be found on the CASAS website.
- Sherri informed the board that Clovis Community College rep Robbie Kunkel will be leaving SCCC to take a position at Evergreen College in San Jose. She thanked Robbie for all of her support and the work she has done with the North Valley and Clovis AE.
- Pang Vangyi reported that June 16, 2020 will be the last day for the Transition Specialists. They will return to work on August 3, 2020. She asked to be informed if any schools are offering summer school so she can continue to offer services to students.

7.2 Member Reports

- Central Adult School is working remotely as best they can. Students are provided with Chromebooks and hotspots. Staff is working on remote CASAS testing.
- Chawanakee Adult School successfully hosted 6-week welding courses until the shutdown. The partnership with the US Forest Service continues. All courses are moving to a hybrid model.
- Clovis Community College courses are online for summer and fall semesters. They are continuing to build non-credit offerings through the use of leveraged funding.
- Clovis Adult Education thanked Robbie Kunkel for her work to support CAE financially with software to facilitate students moving to distance learning. More students than ever are attending college due to the efforts of the transition counselor and college outreach liaison. The Department of Health has approved CAE for on-campus testing as long as proper social distancing and PPE

requirements are followed.

- Dinuba Adult School is continuing the diploma process as normal and graduated just under 100 students. They are planning to resume in the fall as normal, following safety guidelines. A math teacher has been hired to increase services to students.
- Fresno Adult School graduated HSD, LVN and CNA students. ESL teachers are providing a guidebook of available classes. Some ESL classes and high school credit recovery classes will continue in the summer. They are still working on how to provide clinical time for CTE courses. A new custodian course with Workforce Connection will have specialized training for infectious disease.
- Fresno City College courses will be online for summer and fall semesters. Sikh Institute courses will also be moving forward online. FCC is partnering with the Fresno Rescue Mission to share Aztec licenses and provide instruction. They are also working with Clovis AE to offer online ESL classes. The ESL computer lab purchase for Sanger Adult School has been finalized.
- FCSS ROP reported that the Designated Subjects Credential program has been approved for CTE credentials and will begin in August. FCSS will continue to offer Auto Body courses at Central Adult School and evening Welding courses at Kerman High School, and continues to work with Clovis AE to add a Home Health Aide portion to their CNA course.

FCSS Jail Program reported that in-person instruction is planned to begin in August. Distance learning at the County Jail is by packet only as students do not have access to the internet. The Governor has proposed that Dept. of Juvenile Justice schools close by 2023, so beginning as early as January, young adults up to 25 years old may stay in Fresno County, necessitating a change in how the jail program is run.

- Golden Valley Adult School is currently offering proposals to their board showing different scenarios for returning in the fall. They will have more information after a decision is made.
- Kings Canyon Adult School graduated over 90 HSD students. ESL is continuing virtually. Summer HSD will run June 10th – July 8th. KCAS will be moving into their new building in August.
- Madera Community College reported that counselors are busy reaching out to students by phone. The adult ed counselor will be working three days/evenings each week to connect with students, and will be holding workshops on CCC Apply and financial aid. The Parent Resource Center is transitioning back to face-to-face service. MCC continues to work to get a process in place for SB554.
- Madera Adult School continues to work with Madera County Jail to offer HiSet. MAS students returning in the fall will use a blended learning format.
- Summer courses at Reedley College will be online. In the fall, courses will be mostly online with the exception of CTE and science labs. RC continues to work with VROP and the south region schools.
- Sanger Adult School graduated a total of 103 students in the spring and fall. SAS will continue to hold student meetings remotely. Through partnership with FCC, ESL students will utilize Burlington English and a mobile computer cart.
- Selma Adult School is working on a master schedule for hybrid online learning.
- Valley ROP fall courses will be held in-person with reduced class sizes. They were able to graduate 180 CNA students and 78 EMT students utilizing a hi-fidelity mannequin in place of clinical rounds. VROP is adding an Emergency Medical Dispatcher (EMD) course in the spring.

- Washington Adult School ESL and Basic Computer Skills courses are on hold. High School Diploma courses continue online through Edgenuity.
- Yosemite Adult School graduated 16 students. They continue to wait for guidance from the district before finalizing fall plans.
- Madera Workforce Assistance Center will open to the public next week by appointment with social distancing guidelines and PPE in place.

8.0 Action Items

8.1 Bylaws Approval

A motion was made by David Raygoza to approve the bylaws as presented. The motion was seconded by Donna Cooper and approved.

District	Yes	No	Absent	Abstain
Caruthers USD			X	
Central USD	X			
Chawanakee USD	X			
Clovis CC	X			
Clovis USD	X			
Dinuba USD	X			
Fresno USD	X			
Fresno CC	X			
FCSS	X			
Golden Valley USD	X			

District	Yes	No	Absent	Abstain
Kings Canyon USD	X			
Madera CC	X			
Madera USD	X			
Reedley College	X			
Sanger USD	X			
Selma USD	X			
Sierra USD			X	
Valley ROP	X			
Washington USD	X			
Yosemite USD	X			

8.2 Board Chair Approval

District	Yes	No	Absent	Abstain
Caruthers USD			X	
Central USD	X			
Chawanakee USD	X			
Clovis CC	X			
Clovis USD	X			
Dinuba USD	X			
Fresno USD	X			
Fresno CC	X			
FCSS	X			
Golden Valley USD	X			

District	Yes	No	Absent	Abstain
Kings Canyon USD	X			
Madera CC	X			
Madera USD	X			
Reedley College	X			
Sanger USD	X			
Selma USD	X			
Sierra USD			X	
Valley ROP	X			
Washington USD	X			
Yosemite USD	X			

9.0 Closed Session – SCAEC Executive Director Evaluation

The Board moved into closed session at 3:18 pm.

10.0 Reconvene in Open Session

The Board reconvened in open session at 3:32 pm.

11.0 Public comment regarding Closed Session items

Barbara Thiesen reported that the board unanimously approved the Executive Director evaluation as presented. The evaluation will be submitted to Fresno Unified School District.

12.0 Next Meeting: Friday, August 7, 2020 at 2:00 p.m.

Potential video meeting - TBD

13.0 Adjournment

Donna Cooper made a motion to adjourn the meeting. The motion was seconded by Leticia Canales and approved unanimously via chat transcript. The meeting adjourned at 3:34 p.m.