



State Center Adult Education Consortium
642 Pollasky, Suite 110
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)
Friday, October 18, 2019 at 2:00 p.m.
Clovis Community College, Herndon Campus, Room 308**

Minutes

Members Present:

Paul Birrell – Central Unified School District; Leticia Canales – Reedley College; Daniel Ching – Chawanakee Unified School District; Pam Coronado – Fresno County Superintendent of Schools; Todd Davis – Reedley College; Debra Haney – Caruthers Unified School District; Lori Hawkyard – Sanger Unified School District; Micah Hiett – Valley ROP; Rich Ishimaru – Kings Canyon Unified School District; Ara Keledjian – Sierra Unified School District; Fabrizio Lofaro – Valley ROP; Courtney McMahon – Clovis Unified School District; David Naranjo – Yosemite Unified School District; Robert Pimentel – Fresno City College; David Raygoza – Madera Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Drew Sylvia – Selma Unified School District; Barbara Thiesen – Dinuba Unified School District; Grant Thor – Washington Unified School District; Jonathan Torres – Dinuba Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools

Members Absent:

Robbie Kunkel/James Ortez – Clovis Community College; Kuljeet Mann/Leslie Goston – Golden Valley Unified School District

Guests Present: Mary Lerner – Lozano Smith

SCAEC Staff Present: Allyson Adams, Pang Vangyi, Sherri Watkins

1.0 Call to Order

Sherri Watkins called the meeting to order at 2:05 p.m. All members and guests introduced themselves.

2.0 Approval of Agenda and Minutes

A motion was made by Paul Birrell to approve the agenda. The motion was seconded by Ed Schmalzel and approved unanimously.

A motion was made by Drew Sylvia to approve the August 8, 2019 minutes. The motion was seconded by David Raygoza and approved unanimously.

3.0 Meeting Norms

4.0 Hearing of the Public/Unscheduled Oral Communications

5.0 Consent Agenda – There were no consent agenda items

6.0 Information Items

6.1 Valerie Vuicich will serve as the Executive Board Co-Chair.

6.2 Mary Lerner from Lozano Smith provided a Brown Act training for board members and staff, discussing items such as posting agendas, special meeting requirements, serial meetings, closed sessions, and public participation.

- 6.3 Rich Ishimaru reported that ground has been broken on the Reedley High School Campus for the new adult education building.
- 6.4 SCCCDC Chancellor Dr. Paul Parnell submitted a letter requesting that SCAEC recognize Madera Community College Center as a separate institution from Reedley College and to include Madera as a voting member of SCAEC.
- 6.5 Barbara Thiesen introduced Jonathan Torres as the new alternate for Dinuba Unified School District.
- 6.6 Sherri reported that the SCAEC Regional Coordinator position is being reevaluated. More information will be available after the December 6, 2019 Budget Committee meeting.
- 6.7 The North sub-region is discussing hiring a coordinator for their sub-region.
- 6.8 Ed Schmalzel reported on WASC accreditation. Students receiving diplomas at unaccredited schools are reporting difficulties entering the military or receiving financial assistance with school. Discussion followed regarding the costs, pros and cons, and whether small districts or schools can be accredited as a group. Valerie Vuichich stated that more information is needed and the topic will be discussed at a future board meeting if necessary.
- 6.9 West Ed will be reaching out to schools that offer CTE courses for a mapping project.

7.0 Reports

7.1 SCAEC Office Report

- CAEP has released an updated Financial Management Guide.
- CalPro Air professional development trainings are now open to all schools, not only WIOA schools.
- Sherri stressed the importance of adhering to NOVA deadlines. The next report is due December 1, 2019
- The CCAE Fall Conference will be held at Fresno Adult School on November 22, 2019.
- CAEP is very involved with the 2020 Census. Fresno City College was chosen to participate in a pilot program to be used as a model for other colleges.
- A Data & Accountability Workgroup will be held on November 5, 2019.
- Sherri met with Reedley College President Jerry Buckley to discuss coordination of services between the college and adult schools, and the possibility of hiring their own faculty coordinator for adult education. She will be meeting with the other college presidents as well.
- Pang Vangyi reported on the College Resource Showcase held on September 18, 2019. Adult schools were able to learn about the services colleges are able to provide.
- A Health Programs flyer has been developed to show all of the medical programs available in the SCAEC region.
- Pang presented with the colleges at the Strengthening Student Success conference.

8.0 Action Items – There were no action items.

9.0 Closed Session – There was no closed session.

10.0 Reconvene in Open Session

11.0 Public comment regarding Closed Session items

12.0 Next Meeting: Friday, January 17, 2020 at 2:00 p.m.

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13.0 Adjournment

Paul Birrell made a motion to adjourn the meeting. The motion was seconded by David Raygoza and approved unanimously. The meeting adjourned at 3:56 p.m.