



State Center Adult Education Consortium  
642 Pollasky, Suite 110  
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)  
Friday, October 19, 2018 at 2:00 p.m.  
Clovis Community College, Herndon Campus, Room 309**

**Minutes**

**Members Present:**

Leticia Canales – Reedley College; Jesse Carrasco – Madera Unified School District; Donna Cooper – Fresno City College; Todd Davis – Reedley College; Debra Haney – Caruthers Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Ara Keledjian - Sierra Unified School District; Robbie Kunkel – Clovis Community College; Maria Meraz – Valley ROP; David Naranjo – Yosemite Unified School District; Ron Pack – Kings Canyon Unified School District; David Raygoza – Madera Unified School District; Suzanne Rodriguez – Dinuba Adult School; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Leah Spate – Central Unified School District; Darren Sylvia – Chawanakee Unified School District; Barbara Thiesen - Dinuba Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools

**Members Absent:** Avo Atoian/Kuljeet Mann – Golden Valley Unified School District; Lori Hawkyard/Jamie Nino – Sanger Unified School District; Drew Sylvia/Larry Teixeira – Selma Unified School District; Grant Thor/Derek Cruz – Washington Unified School District

**Members not represented for entire meeting:**

Chawanakee Unified School District; Central Unified School District; Fresno City College; Fresno County Superintendent of Schools

**Guests Present:** Claudia Aguirre – Sanger Unified School District; Angeles Garcia – Dept. of Social Services; Lisa Morales – Madera County Dept. of Corrections; Kirsten Rocha – Dept. of Social Services; Elba Scherer – Hands on Central California; Vamie Vang – Dept. of Social Services

**SCAEC Staff Present:** Allyson Adams, Amy Emrany, Pang Vangyi, Sherri Watkins

**1.0 Call to Order**

The meeting was called to order by Barbara Thiesen at 2:07 p.m.

**2.0 Approval of Agenda and Minutes**

A motion was made by David Raygoza to approve the agenda as presented, and seconded by Ed Schmalzel. The motion was approved unanimously. A motion was made by Ara Keledjian to approve the August 10, 2018 minutes with one correction. The motion was seconded by Debra Haney and approved unanimously.

**3.0 Meeting Norms**

**4.0 Hearing of the Public/Unscheduled Oral Communications**

Guest speakers had not yet arrived. Agenda item will be revisited later in the meeting.

**5.0 Consent Agenda – There were no consent agenda items**

**6.0 Information Items**

- Per SCAEC bylaws, the South Valley Sub-Region notified the board of their intention to enter into a sub-contract agreement with Valley ROP.
- The Madera County Jail is currently working with Madera Adult School to offer HSE courses and would like to expand to other courses. The board is being asked to consider bringing them on as a new member. They would need to submit a proposal showing how their program is currently funded and state what their needs are. The board will need to decide what membership would look like in terms of allocation.

#### **Revisit - 4.0 Public Comments**

- Elba Scherer from Hands On Central California, a non-profit agency supporting volunteerism through the Central Valley, spoke about how they work to provide volunteer assistance to local social organizations, businesses and schools. One focus of their agency is a literacy program, which works in classrooms to help struggling readers. Currently, the program is in place in K-12 schools, but literacy volunteers can also be placed at adult schools.
- Department of Social Services representatives shared information about the agency's Welfare to Work program. CalWORKs recipients are required to participate in the program. Supportive services such as childcare and transportation are available to those participating.
- Sgt. Lisa Morales from Madera County Jail spoke about programs offered to inmates to help them transition from jail to the workforce. Inmates have access to services such as parenting courses and substance abuse counseling. The jail plans to offer a dog obedience course, which will enable participants to be employed as a dog trainer or groomer.

#### **7.0 Reports**

- **SCAEC Office Report**
  - Sherri reported that the office budget is on target through FY 2019-2020.
  - 2017-18 Data and Accountability funding deadline has been extended until June 30, 2019.
  - Sherri reviewed Adult Education Program funding deadlines. Each fiscal year, schools with funds left after June 30th will require a corrective action plan to be put into place. The information will be sent to all fiscal managers.
  - Sherri participated in an AEP federal program review.
  - Field Teams have finished final recommendations for the three-year planning cycle. New teams will be formed in 2019.
  - AB2098 has been passed by the legislature, providing the AEP office \$2M in funding for immigrant integration.
  - SCCC is working to get MOU payments out as soon as possible.
  - Garth Neil from Community Pro has been meeting with schools to develop community catalogs. All schools have signed the API agreement for data sharing with the exception of Fresno Adult School.
  - The first meeting of the three-year planning task force will take place on October 31. The task force will have members from each sub-region: South - Suzanne Rodriguez and Fabrizio Lofaro; North – David Raygoza; Clovis - Ed Schmalzel, Courtney McMahon or Crystal Rodriguez; Central – Donna Cooper; Rozanne Hernandez – SCCC. James Hayes from Sage Business and Education will facilitate the planning process.
  - Regional Data Training for the SCAEC region will take place in Visalia on October 29.

- Valerie Vuicich reported that approximately 3,000 students attended the recent Career Tech Expo.
- Sherri asked for one adult school representative from each sub-region to work with CSUF Doctoral candidates on their research project for SCAEC. Clovis, Kings Canyon, Madera, Central and Caruthers volunteered to meet with the candidates.
- Amy Emrany discussed the adult ed course approval process. All courses must first have local board approval and then be being submitted to the CDE. Refer to the email sent to all members for details.
- Aztec is currently in place at most of the adult schools, and they are working to connect with other to finish the process.
- Amy reminded members that Quarter 1 data is due on October 31.
- Data and Accountability Specialist Karina Vera will be on leave beginning in mid-November.
- Pang Vangyi reported that in Quarter 1, 253 students were met with individually, with the bulk of those in a High School Diploma program. Outreach activities reached 669 people. In total, 922 people were served.
- **Sub-Region Reports – Highlights**
  - Clovis Region
    - A counselor from Clovis Community College is working at Clovis Adult School once a week to assist with transitions.
  - South Region
    - Dinuba Adult School is moving to the vocational education center in downtown Dinuba.
    - Kings Canyon Adult School is no longer moving to the Reedley courthouse space. They will be submitting a new proposal to fund modular buildings on the high school campus.
    - Sanger Adult School is in the process of moving into their new facility. In addition, they will also maintain an office on the high school campus.
  - North Region
    - Black Mountain is looking for a certified welding inspector to visit their welding class and assess whether students are prepared for the certification exam.
    - The preschool program at Chawanakee Adult School is up and running.
    - Yosemite Adult School is beginning their Fire Academy in November.
    - North Sub-Region is developing a regional catalog.
  - Central Region
    - The Central sub-region is working on reverse credit recovery. Data shows approximately 900 college student who do not have their high school diploma.
    - Fresno City College is collaborating with Kerman High school to offer classes in the spring.
    - CTEC Charter School is working with Fresno Adult School to see if FAS can use CTEC facilities in the evening.
    - Fresno Adult School is collaborating with Fresno Metro Ministries to provide courses for home cooks in food management certification, business planning and soft skills to enable them to open businesses.

**8.0 Action Items – There were no action items.**

**9.0 Closed Session**

The Board moved into closed session at 4:00 pm.

**10.0 Reconvene in Open Session**

The Board reconvened in open session at 4:12 pm. No action was taken in closed session.

**11.0 Public comment regarding Closed Session items**

**12.0 Next Meeting:** Friday, January 18, 2019 at 2:00 p.m.

Clovis Community College – Herndon Campus, Building B, Room 309

390 W Fir, Clovis, CA 93611

**13.0 Adjournment**

Valerie Vuicich made a motion to adjourn the meeting, and it was seconded by Gary Schlueter.

All voted in favor. The meeting adjourned at 4:16 p.m.