



State Center Adult Education Consortium  
642 Pollasky, Suite 110  
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)  
Friday, August 10, 2018 at 3:00 p.m.  
Clovis Community College, Herndon Campus, Room 308**

**Minutes**

**Members Present:**

Avo Atoian – Golden Valley Unified School District; Jesse Carrasco – Madera Unified School District; Daniel Ching – Chawanakee Unified School District; Donna Cooper – Fresno City College; Lori Hawkyard – Sanger Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Tricia Jacobsen – Fresno Unified School District; Ara Keledjian - Sierra Unified School District; Fabrizio Lofaro – Valley ROP; Maria Meraz – Valley ROP; David Naranjo – Yosemite Unified School District; Robert Pimentel – Fresno City College; David Raygoza – Madera Unified School District; Suzanne Rodriguez – Dinuba Adult School; Ed Schmalzel – Clovis Unified School District; Leah Spate – Central Unified School District; Drew Sylvia – Selma Unified School District; Barbara Thiesen - Dinuba Unified School District; Grant Thor – Washington Unified School; Tod Tompkins – Caruthers Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools

**Late Arrivals:** Tod Tompkins – 3:23 pm; Daniel Ching – 3:28 pm

**Early Departures:** Tod Tompkins – 4:41; Daniel Ching – 5:01 pm

**Members Absent:** Todd Davis/Leticia Canales – Reedley College; Robbie Kunkel/James Ortez – Clovis Community College;

**Guests Present:** Keda Buttles – Fresno Unified School District; Becky Castro – Fresno Unified School District; Rozanne Hernandez – State Center Community College District; Ron Hughes – California Vanpool Authority; Kathy Kabbani – Yosemite Unified School District; Bridget Mondt – Orange County Department of Education; Luz Romero – Madera County Dept. of Corrections; Delia Shields – County of Fresno; Janet Sloan – Fresno County Superintendent of Schools

**SCAEC Staff Present:** Allyson Adams, Amy Emrany, Pang Vangyi, Sherri Watkins

**1.0 Call to Order**

The meeting was called to order by Executive Director Sherri Watkins at 3:08 p.m. Sherri asked for nominations for Board Chair/President.

**2.0 Approval of Agenda and Minutes**

A motion was made by Ed Schmalzel to approve the agenda as presented, and seconded by Valerie Vuicich. The motion was approved unanimously. A motion was made by David Raygoza to approve the April 20, 2018 minutes. The motion was seconded by Avo Atoian and approved unanimously.

Sherri announced new positions for current board members, and introduced new board members:

- Lori Hawkyard is now Principal at Sanger Adult School.
- Ed Schmalzel is now Principal at Clovis Adult Education.
- Fabrizio Lofaro is now Superintendent at Valley ROP.
- Donna Cooper is now Dean of Instruction for Student Success and Learning at Fresno City College
- New board member – David Naranjo, Assistant Principal, Yosemite Adult School
- New board member – Leah Spate, Principal, Central Adult School

### 3.0 Meeting Norms

### 4.0 Hearing of the Public/Unscheduled Oral Communications

- Bridget Mondt, CTE Program Coordinator for Orange County Department of Education, presented on CTE credentialing. A designated subject teaching credential is required in order to receive Perkins funding or AEBG funding. Federal guidelines now state that a general education credential is no longer sufficient for teaching CTE courses. A single subject teaching credential in one of five industry sectors will qualify for teaching CTE, however funding may be affected without a specific CTE credential. All designated subject CTE credentials earned through a designated program after 2011 will automatically receive ELL authorization.
- Ron Hughes, Director for California Vanpool Authority, presented on the CalVans program, a public transit agency providing vanpools to California residents. Currently, the two largest groups using CalVans are correctional officers and farmworkers; however, adult schools may be able to utilize the service to provide student transportation. The contracted agency or school provides the driver, which can be anyone over 21 with a C class license, fewer than three DMV points, and no drunk or reckless driving convictions in the past five years. A student can be the driver. CalVans is funded 100% by riders, but agencies can provide vouchers to employees/students to offset costs. Certain counties may also provide a monthly amount to help with costs.
- Donna Cooper, Dean of Instruction for Student Success and Learning at Fresno City College, presented on AB705, which mandates the use of high school performance data to optimize the student's probability of completing transfer-level courses. Statistics are showing that students with low GPAs succeed at a high percentage when placed directly into a transfer-level class, with additional academic and co-requisite support, as opposed to a remedial class. For adult students, different placement strategies are being explored, i.e. using high school GPA, GED scores, or placement testing.

### 5.0 Consent Agenda – There were no consent agenda items

### 6.0 Information Items

- Kings Canyon Adult School requests the use of 2018/2019 funds in the amount of \$116,500 to complete the purchase and renovation of the Reedley courthouse building for their adult school administrative offices, classrooms, and resource space.

***Valerie Vuicich made a motion to move the Kings Canyon information item to 8.3 Action Items. The motion was seconded by Drew Sylvia and approved.***

- Donna Cooper informed the board that Fresno City College failed to include Maintenance Mechanic as an identified gap in the Short-Term CTE portion of their 17/18 Annual Plan. Fresno City College has moved forward with the Maintenance Mechanic certificate and will be offering it at their Career Technical Center. Members are required to notify the board of any changes to their annual plan.

### 7.0 Reports

- SCAEC Office Report

- Sherri asked for input on the board meeting start time of 3:00 pm. Members would prefer to start meetings at 2:00 pm going forward.
- AEBG is now known as the Adult Education Program (AEP).
- Board members were sent a link to a Google Drive folder containing important SCAEC information including board meeting documents, member annual plans, and data documents.
- \$37M is being added to the General Fund to provide services for incarcerated adults.
- Sherri met with Assembly Member Dr. Joaquin Arambula to discuss funding for health care worker programs specifically for adult schools.
- The Department of Labor has been discussing a program where adult school students would be trained in census taking.
- Member expense reports are due on September 1st.
- ASAP API agreements must be signed in order for data to be uploaded into Community Pro. Sub-regional and one-on-one training in Community Pro are being scheduled.
- Amy Emrany reported that sub-region meetings are starting back up.
- The first Data and Accountability Workgroup meeting took place on June 2nd. Quarterly meetings will be scheduled. The next meeting is planned for September 6th.
- Amy reviewed a document showing 2017/2018 end-of-year student data highlights as reported through TOPS Enterprise (TE). She stressed that only industry recognized certificates can be captured under CTE.
- Pang Vangyi reported that in 2017-2018, over 1,100 students were met with individually, with the bulk of those in a High School Diploma program. Outreach activities reached 1,091 people. In total, over 2,200 people were served.
- **Board Report**
  - Rozanne Hernandez reported on SCCCD efforts to collect data through the MIS system. SCCCD currently collects data in seven of the eleven areas required. A research assistant is being considered to work on the project.
- **Sub-Region Reports** – there were no sub-region reports.

## 8.0 Action Items

- **Vote on 2018-19 Regional Annual Plan**

*Avo Atoian made a motion to approve the annual plan as presented. The motion was seconded by David Raygoza and approved.*

- **Additional COLA distribution in the amount of \$30,308**

Additional COLA funds will be given to each consortia in the amount of \$30,308. Sherri is asking that the additional COLA be added to the SCAEC office budget.

*David Raygoza made a motion to approve the additional COLA amount of \$30,308 be added to the SCAEC office budget. The motion was seconded by Avo Atoian and approved.*

- **Kings Canyon Adult School Funding Request**

Kings Canyon Adult School requests the use of 2018/2019 funds in the amount of \$116,500 to complete the purchase and renovation of the Reedley courthouse building for their adult school administrative offices, classrooms, and resource space.

***Valerie Vuicich made a motion to approve Kings Canyon Adult School's request to use 2018-2019 funds in the amount of \$116,500 to complete the purchase and renovation of the Reedley Courthouse. The motion was seconded by Ed Schmalzel and approved.***

**9.0 Closed Session**

The Board moved into closed session at 5:10 pm.

**10.0 Reconvene in Open Session**

The Board reconvened in open session at 5:18 pm.

***The Board reviewed and finalized the SCAEC Executive Director Evaluation. The evaluation will be submitted to Fresno Unified School District.***

***The Board approved the appointments of Barbara Thiesen and Avo Atoian to serve as SCAEC Board Co-Chairs.***

**11.0 Public comment regarding Closed Session items**

**12.0 Next Meeting:** Friday, October 19, 2018 at 2:00 p.m.

Clovis Community College – Herndon Campus, Building B, Room 309  
390 W Fir, Clovis, CA 93611

**13.0 Adjournment**

David Raygoza made a motion to adjourn the meeting, and it was seconded by Drew Sylvia. All voted in favor. The meeting adjourned at 5:21 p.m.