



State Center Adult Education Consortium
642 Pollasky, Suite 110
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)
Friday, April 12, 2019 at 2:00 p.m.
Clovis Community College, Herndon Campus, Room 308**

Minutes

Members Present:

Avo Atoian – Golden Valley Unified School District; Raine Bumatay – Fresno Unified School District; Leticia Canales – Reedley College; Jesse Carrasco – Madera Unified School District; Todd Davis – Reedley College; Debra Haney – Caruthers Unified School District; Lori Hawkyard – Sanger Unified School District; Rich Ishimaru – Kings Canyon Unified School District; Ara Keledjian - Sierra Unified School District; Robbie Kunkel – Clovis Community College; Fabrizio Lofaro – Valley ROP; David Naranjo – Yosemite Unified School District; Suzanne Rodriguez – Dinuba Adult School; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Leah Spate – Central Unified School District; Darren Sylvia – Chawanakee Unified School District; Drew Sylvia – Selma Unified School District; Grant Thor – Washington Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools

Members Absent:

Donna Cooper/Robert Pimentel – Fresno City College

Guests Present: Leigh Ann Bane – Fresno City College; Keda Buttles – Fresno Unified School District; Becky Castro – Fresno Unified School District; Rozanne Hernandez – SCCC; Robert Lewallen – Fresno City College; Sgt. Lisa Morales – Madera County Dept. of Corrections; Sypher Lee - SCCC

SCAEC Staff Present: Allyson Adams, Amy Emrany, Pang Vangyi, Sherri Watkins

1.0 Call to Order

The meeting was called to order by Avo Atoian at 2:05 p.m.

2.0 Approval of Agenda and Minutes

A motion was made by Ed Schmalzel to approve the agenda and seconded by Suzanne Rodriguez. The motion was approved unanimously.

A motion was made by Leah Spate to approve the January 18, 2019 minutes. The motion was seconded by Raine Bumatay and approved unanimously.

Fresno USD requested a correction on the April 4, 2019 minutes. Item 3.0 should read 'Raine Bumatay provided members with UPP information as an indicator to be considered when discussing funding formulas'. A motion was made by Leah Spate to approve the April 4, 2019 minutes as corrected. The motion was seconded by Valerie Vuicich and approved unanimously.

3.0 Meeting Norms

4.0 Hearing of the Public/Unscheduled Oral Communications

5.0 Consent Agenda – There were no consent agenda items

6.0 Information Items

- David Naranjo discussed Yosemite Adult School's request to approve use of their own funding to improve building/classroom functionality.

Valerie Vuicich made a motion to add Item 8.2 to the agenda: Approval of Yosemite Adult School request for use of funding for capital outlay. The motion was seconded by Ara Keledjian and approved unanimously.

- Sherri Watkins reported that the consortium office lease will expire soon. The property owner has not agreed to a one-year extension. Sherri is in discussion with SCCCD to see what other options are available.
- Amy Emrany is working with Aztec Software to secure consortium-wide pricing for members. Once she knows how many schools are interested, she will contact Aztec for a quote. Each member will pay for their own licenses.

7.0 Reports

• SCAEC Office Report

- The three-year planning process is going well. Sherri requested that members send her any updates to information gathered at the retreat.
- Sherri was part of a scholarship panel at Fresno Workforce.
- The SCAEC Transitions Team is offering in-kind services for the ELL Navigator Phase 2 Grant Application.
- Sherri is on a committee discussing curriculum development for students who can then apply for census jobs.
- Sherri, David Raygoza, and Michelle Santesteban will be presenters on a CALPRO webinar discussing Title 1 and Title 2 partnerships.
- Community Pro will be hiring a representative for the SCAEC area.
- A Data and Accountability meeting was held last week. Attendees reviewed DIRs and targets, post-testing, and SSID requirements. Tops Enterprise will be adding a non-binary option to registration forms beginning July 1st.
- Pang Vangyi reported that in Quarter 3, the transitions team met with 849 students individually. Outreach activities reached 1506 people. In total, 2355 people were served.
- Amy and Pang are serving on an ASAP advisory board that will discuss solutions to problems sites may be having with ASAP. She asked members to contact her with any concerns.

• Sub-Region Reports – Highlights

- North Region
 - The region is developing a regional brochure.
 - The region is working on a partnership to offer a Heavy Equipment Operator license, certification and apprenticeship program.
- South Region
 - Dinuba Adult School is continuing to work with Valley ROP in planning CTE courses.

8.0 Action Items

- **Yosemite Adult School request to approve use of their own funding to improve building/classroom functionality, costs not to exceed \$53,000**

Valerie Vuicich made a motion to approve use of funding to improve building/classroom functionality at Yosemite Adult School, costs not to exceed \$53,000. The motion was seconded by Fabrizio Lofaro and approved unanimously.

- **COLA and CFAD approval**

Avo Atoian reminded members that Scenarios 3 and 4 were approved at the April 4, 2019 meeting and are to be voted on at today’s meeting. If full consensus is not reached, education code states that funding, including the COLA, will be distributed at the same percentages as last year.

Discussion followed regarding different interpretations of the education code, information from the CAEP CFAD submission webinar stating that full consensus must be reached on the CFAD, and the SCAEC bylaws, which state that a 51% approval is sufficient to approve any decisions. Amy clarified that per the webinar, nothing in the bylaws can supersede the requirement for 100% agreement for allocations; only two exceptions are valid: the member is ineffective, or the member voluntarily relinquishes their funds/cannot provide services.

Drew Sylvia made a motion to move to closed session for further discussion. The motion was seconded by Todd Davis and approved.

9.0 Closed Session

The Board moved into closed session at 3:02 p.m.

10.0 Reconvene in Open Session

The Board reconvened in open session at 3:57 p.m.

11.0 Public comment regarding Closed Session items

In closed session, a motion was made by Grant Thor to move forward with Scenario 4 as the consortium funding model based on the board interpretation of SCAEC bylaws allowing a 51% majority for approval. The motion was seconded by Todd Davis and approved by the following roll call:

District	Voting Member	Yes	No	Abstain
Caruthers USD	Debra Haney	X		
Central USD	Leah Spate		X	
Chawanakee USD	Darren Sylvia	X		
Clovis Community	Robbie Kunkel	X		
Clovis USD	Ed Schmalzel		X	
Dinuba USD	Suzanne Rodriguez	X		
FCSS	Valerie Vuicich	X		
Fresno USD	Raine Bumatay		X	
Golden Valley USD	Avo Atoian	X		
Kings Canyon USD	Rich Ishimaru	X		
Madera USD	Jesse Carrasco		X	
Reedley College	Todd Davis	X		
Sanger USD	Lori Hawkyard	X		
Selma USD	Drew Sylvia	X		
Sierra USD	Ara Keledjian	X		
Valley ROP	Fabrizio Lofaro	X		
Washington USD	Grant Thor	X		
Yosemite USD	David Naranjo	X		

Avo Atoian notified the board of a disparaging comment heard at the meeting and reported by a member of the public referencing the SCAEC Regional Coordinator. He reminded all members

that consortium staff are working for the betterment of the consortium as a whole, and any personal comments about staff are inappropriate.

Sherri was asked to upload Scenario 4 into the NOVA system with the board's knowledge that four members will not be signing the CFAD.

Members specifically asked that written clarification on Education Code 84914 (b)(1) be obtained from the department and/or person who wrote this section of Ed Code.

Sherri will contact the TAP office for clarification on the following:

- Regarding "equal or greater than" section. Does Ed Code mean even split or percentage?
- Where does Ed Code state that unanimous is 100% agreement?
- Is COLA considered "greater than"?

12.0 Next Meeting: Friday, May 10, 2019 at 2:00 p.m.
Clovis Community College – Herndon Campus, Room 308
390 W Fir, Clovis, CA 93611

13.0 Adjournment

Darren Sylvia made a motion to adjourn the meeting, and it was seconded by David Naranjo. All voted in favor. The meeting adjourned at 4:10 p.m.