



State Center Adult Education Consortium
642 Pollasky, Suite 110
Clovis, CA 93612

**State Center Adult Education Consortium (SCAEC)
Thursday, April 4, 2019 at 12:30 p.m.
Clovis Community College, Herndon Campus, Room 309**

Minutes

Members Present:

Avo Atoian – Golden Valley Unified School District; Raine Bumatay – Fresno Unified School District; Jesse Carrasco – Madera Unified School District; Daniel Ching – Chawanakee Unified School District; Donna Cooper – Fresno City College; Pam Coronado – Fresno County Superintendent of Schools; Lori Hawkyard – Sanger Unified School District; Ara Keledjian - Sierra Unified School District; Robbie Kunkel – Clovis Community College; David Naranjo – Yosemite Unified School District; David Raygoza – Madera Unified School District; Gary Schlueter – Fresno Unified School District; Ed Schmalzel – Clovis Unified School District; Leah Spate – Central Unified School District; Darren Sylvia – Chawanakee Unified School District; Barbara Thiesen - Dinuba Unified School District; Grant Thor – Washington Unified School District; Tod Tompkins – Caruthers Unified School District; Valerie Vuicich – Fresno County Superintendent of Schools

Members Absent:

Fabrizio Lofaro/Maria Meraz – Valley ROP; Todd David/Leticia Canales – Reedley College; Ron Pack/Rich Ishimaru – Kings Canyon Unified School District; Drew Sylvia/Larry Teixeira; Selma Unified School District

Guests Present: Lisa Agao – Fresno Unified School District; Becky Castro – Fresno Unified School District; Sypher Lee – SCCC; Sgt. Lisa Morales – Madera County Dept. of Corrections

SCAEC Staff Present: Allyson Adams, Amy Emrany, Sherri Watkins

1.0 Call to Order

The meeting was called to order by Barbara Thiesen at 12:43 pm.

2.0 Overview of Fiscal Documents

Sherri Watkins provided updated documents to those given at the Board Retreat:

- SCCC enrollment has been corrected.
- Regarding estimated funding sources: amount in Fresno USD CCD apportionment has been moved to course fees.
- Sherri clarified that enrollment information used at the retreat was pulled from LaunchBoard and has since been found to be inaccurate. New data provided was taken from TopEnterprise and is now correct.
- Proposed funding scenarios were provided to members:
 - Scenario 1 - Percentage based on end-of-year enrollment data (+12 students only as reported in TE)
 - Scenario 2 - COLA divided equally amount 18 members
 - Scenario 3 - Each member receives \$15,000 base plus percentage based on end-of-year enrollment (+12 students only as reported in TE)

3.0 COLA/Allocation Discussion

Raine Bumatay provided members with UPP information as an indicator to be considered when discussing funding formulas. FUSD would like to see a set procedure established for distributing different types of funding such as baseline allocations, unspent funds, windfall monies, and COLA.

Sherri reminded members that current funding is based on a 2015/16 funding formula that included concurrent students, so some sites received allocations that are not reflective of the actual students served. Data from 2017/18 would be a better guideline.

Discussion points:

- Increase funding for underfunded members and then proceed to allocate funds.
- Look at other ways a school can supplement CAEP funding.
- Many schools already have their 19/20 budgets in place. It may be necessary to use the current funding model for the 19/20 fiscal year, and continue discussing funding changes for the 20/21 fiscal year.
- If members cannot agree on a funding model, the model currently in place will continue for the 19/20 fiscal year.

Motion 1:

Donna Cooper made a motion to review the funding allocation model as a whole to be effective in the 2020/21 year. The motion was seconded by Ed Schmalzel.

Amended motion:

Donna Cooper amended her motion to read, "to discuss and revise the funding allocation model as a whole effective in the 2020/21 year". The motion was seconded by Ed Schmalzel.

Discussion:

- Donna clarified that the motion is just an acknowledgement that the funding model needs to be revised, not a motion as to which formula should be used.

Vote: 11 in favor, 4 opposed, no abstentions. The motion was approved.

Motion 2:

Darren Sylvia made a motion to add a fourth scenario for the 2019/20 allocation using a 75% split, adding \$20,000 to base funding, and dividing the remaining amount based on enrollment. The motion was seconded by Robbie Kunkel.

Discussion:

- Clarification that the vote is to add a fourth scenario to the funding options, not an approval of the scenario.

Vote: 11 in favor, 2 opposed, 2 abstentions. The motion was approved.

Motion 3:

Avo Atoian made a motion to eliminate Scenario 1 from the proposed allocation models. The motion was seconded by Robbie Kunkel.

Vote: 6 in favor, 5 opposed, 2 abstentions. The motion was approved.

Motion 4:

Raine Bumatay made a motion to include Scenario X (supplied by FUSD) as one of the allocation scenarios, showing distribution according to total students served. The motion was seconded by Leah Spate.

Discussion:

- Clarification that FUSD data for the scenario was taken from 2017/18 TopsEnterprise unduplicated enrollment. The rationale is that it costs money to serve all students, not only the +12 students.

Vote: 6 in favor, 8 opposed, 1 abstention. The motion was not approved.

Motion 5:

David Raygoza made a motion to give 50% of the COLA to underfunded schools based on this year's +12 enrollment. The remaining COLA will be divided equally between the other schools. The motion was seconded by Lori Hawkyard.

Discussion:

- Six schools would receive 50% of COLA. Using this allocation model would produce large variations in the amount of COLA distributed between those six schools.

Vote: 5 in favor, 8 opposed, 1 abstention. The motion was not approved.

Motion 6:

Darren Sylvia made a motion that Scenario 3 and Scenario 4 move forward for a final vote. The motion was seconded by Avo Atoian.

Amended motion:

Darren Sylvia amended his motion to read, "that Scenario 3 and Scenario 4 move forward for a final vote on April 12, 2019".

Discussion:

- Vote on April 12, 2019 must be unanimous.
- If a consensus is not reached, funding will revert to the current model.

Vote: 11 in favor, 3 opposed. The motion was approved.

4.0 Additional comments/clarifications:

- Scenarios 3 and 4 will be sent to members along with the current funding model.
- If a member refuses to sign the CFAD, percentages from the prior year will be used to allocate funds.
- If there is not full agreement on how the COLA is to be distributed, percentages from the prior year's CFAD will be used to allocate the funds.
- Sherri reminded members that Aztec licenses are ending. Members need to decide if they want to continue purchasing at the consortium level, which would require more consortium funding, or if each member will pay on their own.
- Webinar on the CFAD April 5, 2019.

5.0 Adjournment

Barbara Thiesen made a motion to adjourn the meeting, and it was seconded by Avo Atoian. All voted in favor. The meeting adjourned at 2:54 p.m.