



State Center Adult Education Consortium

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State Center AB86 Adult Education Consortia Executive/Voting Member Meeting Thursday, June 4, 2015 – 9:00 a.m.

Attendees:

- Pat Flattley, *Central USD*
- Randal Haggard, *Yosemite USD*
- Rich Ishimaru, *Kings Canyon USD*
- Andre Pecina, *Fresno USD*
- Nancy Penny, *Sanger USD*
- Ed Schmalzel, *Clovis USD*
- Dr. Bill Stewart, *SCCCD*
- Drew Sylvia, *Selma USD*
- Barbara Thiesen, *Dinuba USD*
- Sherri Watkins, *State Center Consortium*
- Shirley Woods, *Madera USD*
- Pang Vangyi, *State Center Consortium*
- Allyson Adams, *State Center Consortium*

Welcome

Sherri Watkins welcomed all attendees and asked for introductions.

Approval of 5/13/15 Meeting Minutes

Sherri asked for approval of the minutes. There was discussion on the approved motion to keep SCAEC offices at Clovis Community College Center, Herndon Campus. Andre Pecina was told by his representative, who attended the 5/13/15 meeting, that the motion was contingent on reviewing costs associated with keeping SCAEC offices at the Herndon Campus. ***(Note: The audio from 5/13/15 does reflect discussion of costs, however the general consensus was that cost would not be a factor, and the recorded motion does not include any mention of reviewing costs).***

Motion: Andre Pecina motioned to approve the 5/13/15 minutes with an amendment to table the office change until costs are identified. Ed Schmalzel seconded. Motion was unanimously approved.

Overview of AB86

Sherri gave a general overview of AB86 to inform Dr. Stewart of what SCAEC has been doing for the last 18 months. Sherri will forward a copy of the final report to Dr. Stewart.

Dr. Stewart stressed that whoever is brought in as Vice Chancellor will be committed to working with SCAEC on the adult education grant.

Progress Report

- ASAP

Sherri asked the members for updates on where they stand with the transition to ASAP. Some members are having difficulty transitioning. Andre mentioned that FUSD is hosting a training session for their staff, and employees from other member districts are welcome to attend.

Pat mentioned that the Department of Social Services and CalWorks are excited about the idea of a system that will allow them to access student files.

Question: Is ASAP a flat fee or a fee per student? Andre answered that it is a flat fee based on general enrollment numbers.

Sherri mentioned that Joel Meyer from ASAP will be attending the Executive Member Meeting on June 18.

The members generally agreed that it would be helpful to have a classified staff training for the ASAP system. Classified employees are also invited to attend the June 18 meeting.

- CASAS

Sherri asked the members if there were any outstanding invoices for CASAS. All members are up to date on invoices regarding CASAS.

Implementation Schedule

Pat gave the members a handout of planning questions that may be helpful in creating an implementation schedule.

- When will the funds arrive?

Andre mentioned that per the trailer bill, MOE funds will be released no later than August 30, 2015. Districts will need to loan the adult schools funds to cover July and August. Consortium funds will be released sometime before October 30th.

FUSD, as the fiscal agent, has created a budget for the consortium based on \$692,000. This budget does not include general office costs such as lights, internet, etc. It is also based on the positions of coordinator and counselor being combined into one. FUSD is providing funds to run the consortium through October based on those figures and will be reimbursed once the consortium funds are released by the state.

Shirley asked Andre to clarify how the MOE funds are being calculated. He answered that roughly \$311 million is available for MOE funds. The funding survey adult schools were asked to complete was confusing, and it has been difficult for the Chancellor's Office to understand how adult schools arrived at their numbers. In addition, 55 agencies are shown as still active, but had

not returned the survey. The estimate is that 19 of those 55 are districts that are still functioning, but small enough to not substantially affect the expected funds.

- What are the first steps once the funds arrive?

The Governor will sign the budget by June 30th and then SCAEC will know for certain what funds they are receiving.

Because FUSD is providing funds starting July 1, one first step would be to get the office staff necessary to run the consortium in place. Andre clarified that the \$692,000 would be to create an office staff, not necessarily to keep the current staffing intact.

Question: How would funds be distributed to districts that have closed their adult schools and want to reopen? SCAEC would need to have a funding schedule in place to address that. A written plan would help alleviate any confusion regarding how new schools would be funded. Requiring potential adult schools to submit an application or proposal may be helpful. An overall percentage of funds allocated to new/returning schools, plus in-kind from their districts, could also be a workable plan.

Another first step would be to research ADA base and funding models for larger consortia. A funding model would allow the districts to get a better idea of their funding percentage. A formula based on Title I could work as a guideline. Sherri will research what potential ADA baselines might be, and what a Title I formula model would look like versus a percentage model.

Question: Will the board be liable if they are found to not be good stewards of the consortium money? In the application process, it would be necessary for an applicant to justify how they would use the funds. An allocation board consisting of member districts and CBOs or other outside agencies would review the applications to be certain the funds awarded are a good use of money.

Other

There was discussion on general communication, transparency, and the importance of opening executive meetings to the consortium partners for input.

Andre asked if the Chancellor's Office has provided any documentation to be signed off on regarding the change in fiscal agency. Sherri has not heard anything and will follow up with Neil.

FUSD has created an MOU clarifying that MOE funds are dispersed through the state, and only funds from the consortium are to be distributed through FUSD as the fiscal agent.

Andre shared a handout from the National College Transition Network (NCTN). The organization does what AB86 does but on a multi-state level. At some point, SCAEC may need outside agency experts and NCTN can help provide a framework for collaboration between adult schools and community colleges.

Six members do not currently have adult schools: Golden Valley, Kerman, Kingsburg, Parlier, Sierra and Washington.

How does Corrections fit in? They have attended some meetings, but their funding is separate and not provided through SCAEC.

Shirley Woods announced that she is retiring on June 12, 2015.

Upcoming Meeting

Executive Member Meeting – Thursday, June 18, 2015 at 9:00 a.m.