



State Center Adult Education Consortium

Connect • Collaborate • Create

State Center AB86 Adult Education Consortia Executive/Voting Member Meeting Tuesday, January 13, 2015 – 1:30 p.m. CONFERENCE CALL

Attendees:

- Pat Flattley, *Central USD*
- Aaron Hope, *State Center Community College District*
- Rich Ishimaru, *Kings Canyon USD*
- Lori Morton, *State Center Consortium*
- Nancy Penny, *Sanger USD*
- Ed Schmalzel, *Clovis USD*
- Drew Sylvia, *Selma USD*
- Sherri Watkins, *State Center Consortium*
- Shirley Woods, *Madera USD*
- Allyson Adams, *State Center Consortium*

Welcome and Introductions

Lori Morton welcomed the group and asked all attendees to introduce themselves.

Reimbursements

Aaron received a sample invoice from Drew Sylvia for reimbursements from State Center Consortium. The first page will be the actual invoice, consisting of the event date and the total amount of reimbursement. The second sheet is the backup with employee names and dollar amounts to justify the total. Aaron reminded all that the reimbursement would be paid to the school district listed on the MOU. Lori will forward the sample invoice to all members.

Retreat 1/23-1/24

Lori clarified that State Center Consortium would be paying for food and lodging at the retreat. Any mileage and time would need to be invoiced and reimbursed through each MOU. Once Sherri receives confirmed names of attendees, she will forward them to Tenaya Lodge. Attendees are not required to contact the hotel directly.

Lori apologized for the late notice on the retreat, stating that she needed approval from the grant manager before moving forward. Approval was given, however the grant manager has asked that more

faculty be invited to attend the retreat. Lori asked the members to include the names of faculty members who may be interested in attending when sending their list.

Approval of 12/18/14 Meeting Minutes

Lori asked for approval of the minutes.

Motion: Ed Schmalzel motioned to approve the minutes, and Drew Sylvia seconded. Motion was unanimously approved.

Updates

- **Third Draft Report**

The latest draft of the report was submitted to the State Chancellor's Office on December 29, 2014. The current draft includes a funding model. The final report is due March 1st. Full Capacity Marketing is the writing consultant for the final report. They are also facilitating the retreat and will be compiling any information gathered there to include in the final report.

- **Website**

Lori and Sherri continue to meet with Workforce Connection and Metro Ministries regarding the website collaboration. Workforce Connection and Metro Ministries have asked State Center Consortium to meet with a wider group of people to brainstorm ideas for content in community resource areas. Lori invited anyone interested to attend the next meeting on February 4th from 9 a.m. to 12 p.m. at the Workforce Connection office in Manchester Center.

Website design is progressing. Uptown Studios has the internal pages finished and ready for approval. Sherri reminded the members that the website still needs a name and asked that any ideas be emailed to her.

- **Adult Education Articulation Coordinator**

Pang Vangyi from Fresno Adult School will be on loan 2 days a week to help with articulation. Paperwork still needs to be finalized, but she will start as soon as that is completed.

- **Data System Development**

Andre Pecina is still collecting data and will give an update at the next meeting.

- **Full Capacity Marketing**

Full Capacity will be sending a survey to employers in Fresno and Madera counties to get feedback regarding their needs and what we can do to better prepare our students for the workforce. An additional survey will be sent out to adult schools and colleges asking for a course list from each to use as a starting point for discussion at the retreat.

Governor's Budget Proposal

The Governor has proposed \$500 million dedicated to Adult Education in addition to continued MOE for 2015/2016. Each of the 70 regional consortia will receive a portion of funds determined by the Chancellor's Office based on each consortia's submitted plan. In addition, each consortia will have a 7-member allocation team comprised of representatives from Community Colleges, Corrections, Workforce, and Adult Schools to distribute those funds in their area. Funding for 2015/2015 MOE should not be affected.

There was discussion between the members on their understanding of the budget proposal and who would distribute and receive funds in later years.

Other

The members were asked for ideas regarding a mission statement for the consortia. It was decided that examples would be brought to the retreat to discuss.

Upcoming Meetings

Conference call - Friday, February 6, 2015 at 1:00 p.m.

Lunch Meeting – Friday, February 20, 2015 at 11:30 a.m.

General Consortia Meeting – Friday, February 20, 2015 at 1:00 p.m.