



**State Center Adult Education Consortia (SCAEC), Board Meeting
Friday, April 15, 2016 at 2:00 p.m.**

Location: Clovis Community College, Herndon Campus, 390 W. Fir, Building B, Room 305

Minutes

Members Present: Paul Birrell-Central Unified School District, Amy Emrany-SCAEC, Randy Haggard-Yosemite Unified School District, Barbara Hioco-SCCCD, Rich Ishimaru-Kings Canyon Unified School District, Ara Keledjian-Sierra Unified School District, Kuljeet Mann-Golden Valley Unified School District, Deborah Marvin-Valley ROP, Andre Pecina-Fresno Unified School District, Nancy Penny-Sanger Unified School District, David Raygoza-Madera Unified School District, Ed Schmalzel-Clovis Unified School District, Drew Sylvia-Selma Unified School District, Gary Talley-Chawanakee School District, Barbara Thiesen-Dinuba Unified School District, Tod Tompkins-Caruthers Unified School District, Lorena Torres-SCAEC, Valerie Vuicich-FCOE ROP/Cal WORKs, Sherri Watkins-SCAEC. Andre Pecina left the meeting at 3:35 pm.

Members Absent: Pam Coronado-FCOE Adults in Corrections

Guests: Mitch Rosin-P2C Consultant, Jose Reyes-Central Unified School District, Natalie Culver Dockins-FCC, Raine Bumatay-Fresno Unified School District, Ron Pack-KCUSD, Linda Thomas-Clovis Community College

1.0 Call to Order

The meeting was called to order by Randy Haggard at 2:03 p.m.

2.0 Approval of Agenda and Minutes

A motion was made by Paul Birrell to approve the agenda as presented, seconded by Barbara Thiesen. The motion was unanimously approved.

Barbara Thiesen made a motion to approve the March 18, 2016 minutes and it was seconded by Nancy Penny. The motion was approved unanimously.

3.0 Meeting Norms

Randy Haggard reminded Board members of the meeting norms and expectations. Board members who wish to comment or make a motion, are reminded to raise his/her hand and the Chairperson will identify them for the record. Introductions followed.

4.0 Hearing of the Public/Unscheduled Oral Communications

There were no comments from the public.

5.1 Reports

Director –

I. Caruthers Allocation-\$25,076



Sherri Watkins stated that Caruthers Unified School District's original allocation was much less than what the new members received. Barbara Thiesen made a suggestion to the SCAEC Director to use some of the remaining funds from the application process to give Caruthers the amount of money needed to bring them up to the same amount that the newest members received. Board members discussed this item. It will be placed on the agenda as an action item for the next Board meeting.

II. Remainder to SCAEC for Pan-Consortia Activities - \$30,714

- Sherri mentioned that if Caruthers Unified School District receives the additional funding, there will be \$30,714 left over. One option is to roll the funds back into SCAEC office. Another option is to fund a summer program for the North valley districts - Golden Valley, Chawanakee, Sierra Unified School District and Yosemite Unified School District. SCAEC consultant, Mitch Rosin, added that at the last Board retreat, new strategies were added in to the plan. Funds from the application process can be used to fund these strategies. Sherri will add this topic to the agenda as an action item for the next Board meeting.

III. Madera Adult School Relocation (Annual Lease) \$248,000

- David Raygoza from Madera Adult School presented a proposal to reallocate part of their funding, approximately \$248,000 towards the lease of a 34,000 sq. ft. building located on Howard Ave, the old JC Penny building, in Madera, CA. The site where they are currently located is too small to run all of their programs. Madera Adult School will split the cost of the lease with two other agencies: Local Workforce and EDD. The cost of renovating the building is \$600,000, and will be divided among the three agencies. The plan is to lease the building for up to five years. This item will be placed on the agenda at the next Board meeting as an action item.
- Sherri added that the State may be concerned that we are not showing results. The State would like to know what districts are doing for students. She asked Board members to be sure to inform their State representatives. Randy commented that the legislature is going to make a decision soon even about possibly augmenting AEBG. Decisions will be made in the legislature. We need to make sure that our local rep is not in the dark about this.
- Sherri addressed the subcommittee meetings invitations. Last year, there were 65 planning meetings. At that time, it was requested that she plan the meetings as close together as possible so people who travel from a distance can participate in another meeting on the same day, if they wish to do so. Sherri explained that Board members do not have to attend every subcommittee meeting. Districts can send a representative. Sherri reminded Board members that the colleges are also involved and that graduation events for colleges will start on May 20, 2016. Mitch commented that these meetings are not



mandatory. These are working groups that will generate ideas that can be brought to the Board at the next Board meeting. Board members expressed their interest in consolidating some of these meetings. Sherri will try to combine some of these meetings and she will resend the information out to the Board members.

- Sherri met with Barbara Hioco and Kerri Hammerstrom on Thursday, April 14, 2016. Barbara Hioco shared with Board members the work of the Central Motherlode Consortium. The purpose of the Central Regional Consortium is to bring business, education and training together. Central Motherlode Consortium could bring resources like training, connection with employers, and programs. Kerri Hammerstrom has been invited to the May Board meeting to share more information about this program.
- The next Super Consortium meeting will held on Thursday, May 5, 2016, 9 am – 11 am, at Clovis Community College, Herndon Campus. Our grant monitor has been invited to this meeting.
- Barbara Hioco mentioned that there is a high speed rail workforce education committee and that several organizations come to these meetings. She suggested that our Director, Sherri Watkins, attend, representing our State Center Adult Education Consortium.
- Sherri met with Pedro Avila, Associate Vice Chancellor for Enrollment Management. Pedro Avila has been invited to our May Board meeting to talk about the process that has been created between Fresno City College and Fresno Unified to share data.
- Sherri distributed two flyers, one from the Fresno City College-Training Institute regarding the Forklift training and the other from United Way regarding a job fair.
- Sherri asked Mitch Rosin to review the CFAD document. Mitch referred Board members to a copy of the document. This document is due on May 2, 2016. Mitch asked to take a couple of minutes to look through the document, starting on page 3. Some of the members will see decreases in their allocation between fiscal year 15-16 and 16-17 with the variance in red. These variances are due to the special application grants that are tagged to members. Allocations for 16-17 are identical to 15-16 allocations. The state has released preliminary allocations but has not release the final allocations. We have been notified that there will be an additional \$148,000 but it has not been confirmed in writing. The CFAD document will be placed as an action item to be approved by the Board at the April 25th Special Board Meeting.
- Mitch went over a power point presentation that showed six reasons that have been presented by CCAE and CAEA in favor of a direct funding model and why some consortia have opted for a fiscal agent. Board members discussed the pros



and cons of direct funding vs fiscal agent. This item will be placed on the next Board meeting agenda. Mitch suggested that we keep the document as is, and place it on the next board meeting agenda to be approved. The item can be discussed after the approval and amended at the same meeting, if needed.

- Mitch talked about the revisions to the 15-16 annual plan. The red highlighted areas represent a change. The revised 15-16 annual plan will be voted on at the next Board meeting. The 2016-2017 proposed annual plan could be available at the May or June Board meeting. Board members requested an electronic version of the revised annual plan.

a. Coordinator

Amy Emrany reminded Board members that she is still making appointments and visiting districts, and encouraged them to look at both MOE and Consortium dollars and to have the spreadsheet completed as best as possible.

c. Board

- Ed Schmalzel reported that on April 4, 2016 he attended the Legislature Day at the State Capitol. Andre Pecina attended the COABE conference in Dallas, Texas on April 9-13, 2016. He will be sending the notes he took to Sherri so she can send them to the Board members.
- There will be a joint immigration ceremony on June 20, 2016. A U.S. Dept. of Ed., Office of Career, Technical and Adult Education (OCTAE) member may attend. Andre will send out more information on this.

6.0 Information Items

- a. State Guidance Update-** Mitch Rosin stated that CLASP has been retained by the state to conduct an implementation study of AEBG. They will be looking at how the state is building capacity within the adult education infrastructure, looking at any potential policy or implementation changes that are needed. Some members will be contacted or have been contacted. They will also do follow up interviews with key stakeholders across the State.

Mitch also reviewed some due dates: Annual Plan for 15-16 is due in May, CFAD document as well. Annual Plan for 16-17 and Fiscal year 16-17 are due in May. Final documents are due July 15, 2016. Annual plan for 2016-2017 is very similar to 16-17. The State has not yet released the draft.

7.0 Consent Agenda - There are no consent items

8.0 Action Items

a. Central Adult School-Marquee \$15,607.50

Jojo Reyes presented a new quote for an eight ft. marquee sign at a cost of \$19,600. Due to the change in the price, this item will be moved on today's agenda as an informational item. The item will need to back at the next Board meeting as an action item for a vote. Nancy Penny made a motion to table this item until the next Board meeting and it was seconded by Rich Ishimaru. The motion was unanimously approved.



9.0 Public comment regarding Closed Session items –There were no public comments.

10.0 Closed Session

Sherrri Watkins' evaluation tool and a personnel item was discussed in closed session.

11.0 Reconvene in Open Session

12.0 Next Board Meeting

Special Board Meeting: Monday, April 25, 2016 at 2:00 p.m., Clovis Community College District, Herndon Campus, 390 W. Fir, Building B, Room 305

13.0 Adjournment

A motion was made by Gary Talley to adjourn the meeting and it was seconded by Paul Birrell. The meeting adjourned at 4:00 p.m.